

# Certificate Program in Implementation Practice

## Frequently Asked Questions

### Updated - August 2024

#### What are the dates and times for each of the three courses for the upcoming cohort?

**Course 1:** October 31 – November 1, 2024

**Course 2:** November 21 – 22, 2024

**Course 3:** January 23 – 24, 2025

All courses are delivered live via Zoom from 10am ET to 3:30pm ET.

#### What is the cost to register?

The registration fee for the certificate program is \$1,800.

#### Is payment due at the time of registration?

Yes. Our registration system requires payment to secure a spot in the program. You must complete the registration form and submit payment in order to receive a final confirmation email.

However, we appreciate that some individuals need additional time to coordinate payment processes with their employer. If you will be able to submit payment and need a bit more time to do so, please contact Amanda Farley at [amanda.farley@unc.edu](mailto:amanda.farley@unc.edu) as soon as possible to explore whether an extension for submitting payment is possible.

#### What form of payment is accepted?

The registration system only accepts payment via credit card. This is the preferred method of payment. If you are unable to pay by credit card, please contact Amanda Farley at [amanda.farley@unc.edu](mailto:amanda.farley@unc.edu) as soon as possible to determine if there is an alternative payment method we can accommodate.

#### Are there scholarships or financial assistance available?

We have limited resources available for scholarships and hold a number of spots in each cohort based on those available resources. Support is typically prioritized for interested participants from low and middle income countries, graduate students, and practitioners working in child and family service systems in North Carolina and South Carolina. When possible, we may also offer financial assistance to additional participants on a rolling basis based on available resources. Requests are reviewed in the order in which they are received. Please note: scholarship announcements may not be made until after registration is closed.

If you would like to be considered for financial support for this specific cohort, please complete the following form: <https://forms.gle/FwbYmg3PQgGWrv539>.

## What will I receive upon completion of the program?

Participants who complete all program requirements will have access to the following issued by the UNC School of Social Work:

- Professional Certificate
- Digital badge (digital representation of program completion and related skills that can be shared online via email, websites, LinkedIn, Twitter, Facebook, etc.)
- Up to 24 continuing education credits
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## What are the requirements for completing the program?

To receive a professional certificate and digital badge, participants will need to:

- Complete the Implementation Support Competencies Assessment (self-assessment) both before the start of Course 1 and again following completion of Course 3.
- Complete all course assignments. For each course, this includes:
  - Course evaluation (also required to access CEs)
  - Knowledge test (passing score of 9/10 with unlimited attempts)
  - Reflection post (a brief response posted to a discussion board)
- Attend and engage in at least 80% of content and activities delivered across all three courses (not including breaks). We understand that individuals may need to briefly step away for short periods of time and hope this affords some leeway for doing so. We also recognize that unexpected, emergency circumstances may arise and impact your ability to participate and would encourage you to reach out if that's the case.

Continuing education credits will be issued separately for each course. To access a CE certificate, participants will need to fully participate in both days of the course and complete the course evaluation.

## I need to miss a part of a session. Will I be able to access to the recording?

The program is currently designed to be delivered – and received – in real-time and includes a significant amount of time in small groups for reflection and application. Because of the current format, we do not make recordings available.

At the start of the program, participants will be assigned to small groups and remain in those same small groups for a number of applied activities throughout the program. We find it helpful for group members to engage consistently and are also mindful that it can be disruptive to the group if members are coming and going. Requiring participants to attend at least 80% of the courses live helps us limit these disruptions to small group members. We would encourage participants to engage in each course as fully as possible.

